

# UNAPPROVED DRAFT<sup>1</sup>



## Minutes of the High Wych Annual Meeting of the Parish Electors Wednesday 14th May 2025 at 7.15pm in The Green Room, High Wych Memorial Hall

Cllr Tom Payne (TP)\*  
Cllr John Andreotti (JA)\*  
Cllr Carrie Payne\*  
**\* Denotes present**

Cllr Keith Jordan  
Cllr David Smith (DS)\*  
Cllr Jacqueline Jackson\*  
Cllr Liz Faulkner\*

Present: Five members of the public (including parish councillors).  
Clerk: Colin Marks, Clerk to the Parish Council

**ACTION**

- 1. Welcome and introduction:** Parish Council Chairman Cllr Tom Payne presided, welcomed everyone, and opened the meeting at 7.20pm.
- 2. Apologies for Absence:** District Cllr Ian Devonshire, County Cllr Eric Buckmaster, PC Shelly Marshall, Cllr Keith Jordan

- 3. Minutes of the Annual Meeting of the Parish Electorate, 15<sup>th</sup> May 2024**  
The Minutes were approved as drafted. The Chairman signed the Minutes.

**Clerk**

- 4. Chairman's personal review of the year 2024/25**

The Chairman said that the year had seen some changes to the Parish Council with Liz Faulkner being welcomed as a new Council member, whilst David Smith retired after many years of invaluable service to the Council and the community. Cllr Keith Jordan has announced his decision to leave the Council now that the new play area has been installed, a project on which he worked incredibly hard and tirelessly to complete. New gates and fencing have also been installed on the High Wych Playing Field. Thanks were extended to both David and Keith for their service.

Looking ahead to 2025/26 there are some projects in the pipeline, notably improvements to the High Wych Memorial Hall Green Room to provide better access for those with mobility disabilities. This will be a joint venture with the HWMH Management that will involve installing a ramp and new door and removing part of the hedge to give direct access from the car park, which will also involve repositioning some of the parking bays.

The Parish Council will give some thought as to what improvements and changes might be made to ensure best engagement with parishioners. Any suggestions would be welcome.

Thanks were extended to District Councillor Ian Devonshire and County Councillor Eric Buckmaster for their help and support through the year. Cllr Buckmaster has provided a comprehensive report of his activities.

- 5. Parish Council Financial Report 2024/25**

**Clerk**

A report of the Parish Council's finances for the year will be presented at the Ordinary Parish Council meeting that will follow at approximately 8pm this evening, but in broad terms, the Council performed within the constraints of its budget, ending the year with a surplus of £1,214 against a budgeted deficit of £2,937.

- 6. Reports from Parish Groups:** None received.
- 7. County and District Councillor's Annual Reports**

**1. County Cllr Eric Buckmaster** sent comprehensive report for the year; this will be included as an appendix to the Minutes of the May Ordinary Parish Council Meeting held later in the evening.

**2. District Cllr Ian Devonshire:** No report received.

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- 8. **Rural police report**  
The police did not send a report.
- 9. **Open forum: Matters raised by the public**  
No matters were raised.

There being no further business, the Chairman thanked everyone for attending and closed the meeting at 7.39pm.

Signed.....Dated.....

DRAFT